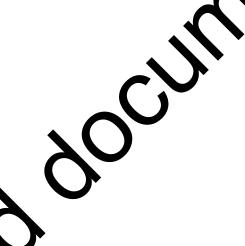


# **Thesis Examination Procedure**

Version	Approved by		Approval date	Effective date	Next review
3.4	Director of Governance		18 August 2021	18 August 2021	January 2023
Procedure Statement					
Purpose		This procedure describes the thesis examination processes for all higher degree research Programs at UNSW Sydney.			
Scope		It applies to all higher degree research candidates, supervisors, Postgraduate Research Coordinators, Faculty Committees and other positions responsible for management of higher degree research. The relevant Conditions for Award Policy and Oral Examination Procedure should be read in conjunction with this procedure.			

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# 2. Responsibilities

#### 2.1. The candidate

Higher degree research candidates are responsible for:

- The preparation and submission of their thesis for examination. They must ensure that the research described was completed during the period of enrolment for the degree and that it is an account of their own research.
- Ensuring that UNSW's policies and procedures on the responsible conduct of research are followed (see Related Documents).

# 2.2. Supervisors

Supervisors are responsible for:

- Providing formal advice on progress of the candidate's thesis to the candidate throughout the candidature, and especially prior to submission of the thesis.
- Ensuring that the thesis is in a format suitable for examination and that the candidate has followed all the procedures required for thesis submission (in the case of the Primary Supervisor).
- Providing recommendations to the PGC on the nomination of suitable experts to examine the thesis.

#### 2.3. Examiners

Examiners are responsible for:

• Providing a fair, independent and expert report to the HDC. This does not imply any further obligation on the part of the examiner directly to the candidate.

# 2.4. Postgraduate Research Coordinator (PGC)

The Postgraduate Research Coordinator (PGC) is responsible for:













