

Safety Alert

o implement a risk management process to manage the risks associated with manual tasks.

Background:

A worker was asked to relocate a large order of IT equipment, which included several monitors and keyboards, from one building to another. The worker injured their back during the activity as they had to push a loaded trolley in strong wind conditions. The investigation identified that the risks associated with this task had not been identified and no mitigation strategy had been implemented. The worker had not been given guidance on how to safely relocate the equipment and the required resources.

What is recommended going forward:

All staff are reminded to implement a risk management process to manage the risks associated with hazardous manual tasks. All activities are to be appropriately planned and risk assessed. Considerations should include:

- Resources and tools required and where to find them, e.g. trolleys, number of people required to safely carry out an activity,
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