



**MMAN9001**

**MEngSc Project A**

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## 1. Staff Contact Details

All academic staff together with some senior engineers from industry act as supervisors to the students undertaking PG thesis work. Support is also provided by the workshop and laboratory staff.

### Contact details of the Course Coordinator

Dr Danielle Moreau  
School of Mechanical and Manufacturing Engineering  
Mechanical Engineering Room 408E  
Tel (02) 9385 5428  
Email [d.moreau@unsw.edu.au](mailto:d.moreau@unsw.edu.au)

It is recommended you email to make a specific appointment if you need to discuss any important issues, particularly if you want to discuss extensions, supervisor issues, etc. Always consult the course Moodle first in case your questions have already been answered, or in the event that others may benefit from reading what you are asking and the response.

### Contact details of the Thesis Administrator

Contact Kane if you have issues relating to your enrolment, progress, or other administrative queries of a technical nature.

Kane's preferred method of communication is via forum posts on the course Moodle.

Mr Kane Murdoch      School of Mechanical and Manufacturing Engineering  
General Office      Tel (02) 9385 4154  
[kane.murdoch@unsw.edu.au](mailto:kane.murdoch@unsw.edu.au)

## 2. Course details

### Units of credit

This is a 6 unit-of-credit (UoC) course, but there are no prescribed contact hours per week other than what you have arranged with your supervisor.

**It is essential that you consult the Moodle site for the most up-to-date and detailed information relating to the thesis.**

The UNSW website states "The normal workload expectations of a student are approximately 25 hours per semester for each UoC, including class contact hours, learning activities, preparation and time spent on all assessable work."



If your project involves laboratory work, contact the officer-in-

### 3. Teaching strategies

There is no formal teaching but the students learn from both internal and external sources. The supervisor, other academics and laboratory/workshop staff are the internal sources, whereas the Library, internet and industry mentors are the external sources.

### 4. Course schedule

There are no set lectures for this course.

### 5. Assessment

The final grade for Thesis A will be made from:

|                          |     |
|--------------------------|-----|
| Thesis A Progress report | 80% |
| Thesis A presentation    | 20% |

It is your responsibility to keep your project details (supervision, title, working abstract) up to date in the “your project details” section of Moodle. If you do not have information in here or the supervisor name is incorrect, your progress report will not get assigned for marking.

**Progress Report due Monday Week 13, 4pm.**

Outstanding (i.e. high distinction potential)  
Good (credit or distinction standard)  
Satisfactory (pass)  
Unsatisfactory (please provide details)

If you Fail in Thesis A, you must re-enrol in Thesis A again.

If you Fail in Thesis B, you have three options:

- re-enrol for Thesis A & B again with a new project and supervisor
- re-enrol for Thesis B again with the same project (needs consent of an appropriate supervisor & student)
- the student does further work and re-submits the thesis after a maximum of 6 weeks. The course mark is capped at 50%. If still not satisfactory, then the student needs to re-enrol. [This option is only available if the original mark was 40, or if the student is in their last semester before graduation regardless of the original mark].

### **Late Procedure**

In all cases, applications for late submission can be applied for before the due date. This is at the discretion of the thesis coordinator, but should only be granted in exceptional circumstances. As per normal, students can also apply through myUNSW for special consideration.

- For all other components beside thesis document – zero (0) mark is awarded
- For thesis document – 5 marks off the thesis for every day late. Penalty applies until the marks for the course decrease to 50, and further lateness does not result in

## Special Consideration and Supplementary Assessment

For details of applying for special consideration and conditions for the award of supplementary assessment, see [Administrative Matters](#), available on the School website and on Moodle, and the information on UNSW's [Special Consideration page](#).

## 6. ~~Expected Resources for students~~

No prescribed textbook.

Content on the Moodle page will be updated often with tips and discussions and resources, so you are strongly advised to make sure you are able to receive updates.

Students may find other resources on their particular project at the UNSW library:

<https://www.library.unsw.edu.au/servicesfor/index.html>

## 7. ~~Course evaluation and development~~

Feedback on the course is gathered periodically using various means, including the Course and Teaching Evaluation and Improvement (CATEI) process, informal discussion in the final class for the course, and the School's Student/Staff meetings. Your feedback is taken seriously, and continual improvements are made to the course based, in part, on such feedback.

In this course, recent improvements resulting from student feedback include revised marking schemes, Faculty-



sufficient time for research, drafting and the proper referencing of sources in preparing all assessment tasks.

If plagiarism is found in your work when you are in first year, your lecturer will offer you assistance to improve your academic skills. They may ask you to look at some online resources, attend the Learning Centre, or sometimes resubmit your work with the problem fixed. However more serious instances in first year, such as stealing another student's work or paying someone to do your work, may be investigated under the Student Misconduct Procedures.

Repeated plagiarism (even in first year), plagiarism after first year, or serious instances, may also be investigated under the Student Misconduct Procedures. The penalties under the procedures can include a reduction in marks, failing a course or for the most serious matters (like plagiarism in a

