



Type In

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- Fill in all compulsory fields
-
- Choose the supplier from the dropdown list
-
-
-
- based on product detail
-
- Select the

Complete all mandatory fields denoted by the red asterisk *

- Auto-generated
- Auto-filled
- Default receiving location assigned to user profile
- Choose one cost centre for the shopping cart.
- Select an appropriate financial approver for your school/division by searching in the dropdown list.
- (optional) Enter freight amount in