



MSE School Printers Instructions

To use these printers, please follow the four steps below.

- Go to this website, <https://recharge.it.unsw.edu.au/mymonitor/>
- Login with your zID and zPass.
- Click on the menu sign at the top right corner



- Click on Change Your Settings => Account PIN
- Setup your PIN
- Click on Change and the sign out.

Search for printers

Click on Add a printer or scanner

After a while you will see "The printer that I want isn't listed". Click on it

Then "Select a shared printer by name" for the black & white printer type in

Click next

